

Lebanon Valley Family Literacy Festival

Vendor Committee - Linda Nicholson
Lebanon Community Library
125 N. 7th Street, Lebanon, PA
717-273-7624

Saturday, October 1 from 10 am to 3 pm

Vendor Application Form

Name of Organization _____
Contact Person _____
Address _____
City _____ State _____ Zip _____
Telephone (Home) _____ (Work) _____ (Mobile) _____
Type of Merchandise - **BE SPECIFIC** _____

Names of Persons Assisting with Booth _____

PAYMENT SHOULD BE MADE PAYABLE TO THE "**Lebanon Council for the Arts.**" Return this application to Literacy Festival Vendor Committee, 125 N. 7th Street, Lebanon, PA 17046 Attention: Linda Nicholson. **Deadline for space August 1, 2011.**

Type of Vendor: _____ Commercial Retailer Vendor \$25.00
_____ Commercial Food Vendor \$25.00

All vendors will be allocated a 10x10 space.

The Literacy Festival will charge commercial food vendors 10% of sales.

Please indicate if you require a generator or have any other needs _____

FOOD VENDORS:

Please indicate if you have a permanent City of Lebanon Vending Permit _____yes _____no
Permit number: _____

Both commercial and non-profit food vendors must complete and return the attached permit application and applicable fees to the City of Lebanon. Permit applications must be submitted no later than 30 days prior to the date of the event.

WAIVER: I hereby release and discharge the Lebanon Valley Family Literacy Festival, the City of Lebanon, and all businesses, agencies, and other sponsoring companies and persons from responsibility from any injuries or damages I may suffer as a result of participation in the Lebanon Valley Family

Literacy Festival and from any liability for any and all damages arising from the negligent acts of vendors or their agents or representatives.

The Lebanon Valley Family Literacy Festival and all sponsoring organizations and businesses will not be liable for any and all damages arising from the negligent acts of any vendors or their agents or representatives.

Authorized Signature _____ Date _____

Vendor Setup Instructions:

Vendors should check in at 7:30 am and be fully set up by 9:00 am Saturday morning. 7th Street will be closed between Willow and Lehman Streets.

All vendor vehicles must be off the street by 8:15 am.

Vendors can begin tear down at 3:30 pm.

Please contact Linda Nicholson (lnicholson@lclibs.org) or Anne Hall (ahall@lclibs.org) at Lebanon County Library System with any questions. 717-273-7624.